



Ontario Native Education Counselling Association

NCTP Graduate Refresher Program Application

Forward completed application along with the non-refundable processing fee of **\$50.00** to:

Ontario Native Counselling Association, 37A Reserve Road, Box 220, Naughton, ON, P0M 2M0

Please make cheque payable to O.N.E.C.A.

Course: NCTP Graduate Refresher	Institution Laurentian University	Date July 13 - August 7, 2015
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SECTION A (Type or print in block letters)

Applicant Information:			
Surname	First Name	Middle Name	Age

Home Address:			
Street # & name, Apt./Unit #	City	Province	Postal Code
Home telephone number	Date of Birth (mm/dd/yyyy)		
Email address			

Employment Information:			
Place of Employment:	Work telephone number	FAX number	
Street # & name, Apt./Unit #	City	Province	Postal Code

SECTION B

Emergency Contacts	Person to contact in case of emergency.	Telephone number of emergency contact
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SECTION C {This section MUST be completed for your application to be considered}

Sponsoring Agency	Recommending Officer (please print)	Title	Date
Agency Address			
Street # & name, Apt./Unit #	City	Province	Postal Code

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IMPORTANT:

ALL students must provide a current CPIC. Original copy of CPIC may be included with this application package. CPIC must be submitted no later than June 02, 2015.

All fees (tuition fees, processing fees, student activity fees) are due prior to the first day of classes. Tuition cost is **\$1500.00** and is determined annually and is non-refundable after the third day of class.

FOR OFFICE USE ONLY	Date Received	Receipt #	Cheque attached:
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Sponsorship

Your sponsorship letter should include:

- Tuition Fees
- Book costs
 - ONECA supplies all books, please be sure to include this in your sponsorship letter
 - Cost of text book is \$253
- Processing fees
- Residence fees
 - Will be collected by ONECA, an invoice will be provided

Sponsorship letters can be addressed to ONECA to ensure that payments and fees can be processed in a timely manner.

NOTE: please do not delay payment or this may result in the student being denied access to the program and/or residence.

ONECA ACCOMMODATIONS

Laurentian University Residence Registration Form

Name: _____

Address: _____

Postal Code: _____

Tel. # _____

Male _____ Female _____

Date of Occupancy from: _____ to _____

Single Students Residence (5 weeks)

Single (\$600.00) _____

Family (\$700.00) _____ * (3-4 people)

Family (\$800.00) _____ * (up to 6 people)

***Definition of Family: Family rates apply to the Family unit consisting of mother, father, sons and daughters. Sisters, brothers, cousins, aunts and uncles do not fall under this definition. All children under the ages of sixteen (16), must be supervised by an adult.**

Single Occupancy - preferred apartment mates:

_____, _____

Family Occupancy (include yourself plus all family members)

Name	Relationship to the Student	Age
1.		
2.		
3.		
4.		
5.		
6.		

Linen Request

Linen will not be provided. Please bring your own sheets, blanket, pillow, pillow case, towels and facecloths. If you are unable to bring your own, linen can be provided for an additional fee. Individual Linen Packages include: 1 set of bedding (sheets, pillow, pillow case and blanket) and 1 set of towels (bath towel and facecloth). Please complete the area below **IF** you will require linen be provided.

Number of People	Cost Per Package	Total Cost
	\$.00	\$.00

Garbage

Must be brought to the garbage chute at the end of the corridor on every floor in West Residence, in SSR garbage must be brought to garbage room on the first floor.

RESIDENCE APPLICATION SUBMISSION DEADLINE: June 6, 2015

Check in will begin on July 12, 2015. Keys can be picked up at the Porters' Desk located in the Single Student Residency (SSR). **ALL FEES MUST BE PAID NO LATER THAN June 16, 2015. LAURENTIAN WILL NOT HOLD SPACE IN RESIDENCE IF FEES ARE NOT PAID BY THE DEADLINE**

****ALL students must abide by the Laurentian University Residence Regulations****

residence.laurentian.ca/

Please enclose a certified cheque or money order made payable to Laurentian University for the amount owing. If you have not paid in full by the deadline date, a room will not be guaranteed.

Signature: _____

Mail Application to: Conference Services Attn: ONECA
Laurentian University
OR 935 Ramsey Lake Road
Sudbury, Ontario, P3E 2C6

Fax Application to: Conference Services Attn: ONECA
(705) 675-4853

Contact: Julie Ceming, Assistant Manager Conference Services
Phone: (705) 675-1151 Ext. 3002
Email: jceming@laurentian.ca